
QuickBooks Certification Test 2023-2024

| Questions and 100% Correct Answers

After quickbooks sets up a chart of accounts in the easy step interview, which of the following is True? - ANSWER- It's possible to add more accounts later

#Assume that quickbooks is now in single user mode. What does this mean? - ANSWER- only one user can access the data file

The bank notified you that a customer's check you deposited has bounced. The customer did not have sufficient funds to cover the check. What should you do? - ANSWER- Record a transaction to show the customer owes you the money and that the checking balance decreased by that same amount

#How can you ensure that invoice detail does not appear on a customer statement? - ANSWER- Uncheck the show invoice item detail on statements box in the create statements window

#How do you add or delete columns on a report? - ANSWER- Click the customize report button and on the display tab check or uncheck add or remove columns

#How do you change text in the header/footer of a report? - ANSWER- Click the customize report button and on the header/footer tab change the name

How do you change the report basis, accrual vs. cash for just one report? - ANSWER- Click the customize report button and on the display tab choose accrual or cash

How do you move list entries to a different location on the list? - ANSWER- click on the diamond to the left of the name and then drag the name up or down the list

#How do you use a different forms template when creating a new transaction? - ANSWER- Open the form, click the templates drop down list and select the appropriate form

#How would you track customer birth in quickbooks? - ANSWER- add a custom field to the customer list

**If you have a customized report that you use each month, which feature lets you run the - ANSWER- Memorize report

#Name the sections of the balance sheet - ANSWER- assets, liabilities, equity

#How do you access the product information window? - ANSWER- Press the F2 key

14 Real Quickbooks Test Answers

JS Bruner



14 Real Quickbooks Test Answers:

Contractor's Guide to QuickBooks Pro 2003 Karen Mitchell, Craig Savage, Jim Erwin, 2003 Easily master QuickBooks Pro 2003 and quickly learn how to generate reports to help you analyze your company's progress Includes a FREE CD ROM with preconfigured construction company files for QuickBooks Pro including one for Canada Just drag the company file onto your hard drive and then fill it in with your vendors subs and customers Also included is a complete estimating program with a cost database to help you estimate your jobs and a unique translation tool to transfer the estimate to QuickBooks Pro for job costing Includes 40 FREE construction forms

QuickBooks 2014 Bonnie Biafore, 2013 Explains how to use QuickBooks to set up and manage bookkeeping systems track invoices pay bills manage payroll generate reports and determine job costs

QuickBooks 2012 All-in-One For Dummies Stephen L. Nelson, 2011-12-27 Explains how to use the small business finance program to prepare and print invoices produce income statements and cash flow reports manage payroll write checks pay bills and monitor inventory

QuickBooks 2008 Bonnie Biafore, 2008-01-16 Explains how to use QuickBooks to set up and manage bookkeeping systems track invoices pay bills manage payroll generate reports and determine job costs

Contractor's Guide to QuickBooks Pro 2004 Karen Mitchell, Craig Savage, Jim Erwin, 2004 According to a recent national survey more construction contractors use QuickBooks Pro and QuickBooks than all other accounting programs combined And for good reason QuickBooks Pro excels at all the routine paperwork in a construction office writing checks keeping track of your bank balance sending out invoices and statements creating up to the minute profit and loss statements for the month year or by job writing payroll checks paying suppliers and subcontractors tracking job costs comparing estimated and actual costs for each job and much more But there's a lot to learn in QuickBooks Pro And converting to a new accounting system can be a complex and confusing task even if you have a strong background in accounting and plenty of time to install the new system That's why this book was written because most construction pros aren't accounting experts and have more important work to do at the job site Contractor's Guide to QuickBooks Pro 2004 will walk you step by step through QuickBooks Pro's detailed setup procedure and then explain item by item how you should be using QuickBooks Pro every day In days rather than weeks you'll create a first rate accounting system that's an asset to your company Here you'll find simple well illustrated instructions for customizing the setup for QuickBooks Pro 2004 including what each screen on your monitor should look like This manual explains every choice you need to make and every button you need to click on And it tells you how to get a trial version of QuickBooks Pro if you want to try it before buying and includes two other programs you'll want to use when estimating costs with QuickBooks Pro With this book the CD in the back with the software and data files just described and QuickBooks Pro 2004 you have at your fingertips all the financial tools needed to keep your books straight and your company running strong and in the black Book jacket

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control you get step by step instructions on how and when to use specific features along with basic bookkeeping and accounting advice to guide you through the learning process Discover new and improved features like the Insights dashboard and easy report commenting You ll soon see why this book is the Official Intuit Guide to QuickBooks 2015 The important stuff you need to know Get started fast Quickly set up accounts customers jobs and invoice items Follow the money Track everything from billable and unbillable time and expenses to income and profit Keep your company financially fit Examine budgets and actual spending income inventory assets and liabilities Gain insights Open a new dashboard that highlights your company s financial activity and status the moment you log in Spend less time on bookkeeping Create and reuse bills invoices sales receipts and timesheets Find key info Use QuickBooks Search and Find features as well as the Vendor Customer Inventory and Employee Centers

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United States Annual ,2007 *Publish!* ,2000 **The New York Times Index** ,2001 *PC World* ,2006 **Business Periodicals Index** ,2000 **Index de Périodiques Canadiens** ,1998 *QuickBooks 2015: The Missing Manual* Bonnie Biafore,2014-10-20 How can you make your bookkeeping workflow smoother and faster Simple With this Missing Manual you re in control you get step by step instructions on how and when to use specific features along with basic bookkeeping and

accounting advice to guide you through the learning process Discover new and improved features like the Insights dashboard and easy report commenting You ll soon see why this book is the Official Intuit Guide to QuickBooks 2015 The important stuff you need to know Get started fast Quickly set up accounts customers jobs and invoice items Follow the money Track everything from billable and unbillable time and expenses to income and profit Keep your company financially fit Examine budgets and actual spending income inventory assets and liabilities Gain insights Open a new dashboard that highlights your company s financial activity and status the moment you log in Spend less time on bookkeeping Create and reuse bills invoices sales receipts and timesheets Find key info Use QuickBooks Search and Find features as well as the Vendor Customer Inventory and Employee Centers Microtimes ,1995 **Management Information Systems** Kenneth C Laudon,Jane Price Laudon,1999-10 **The Software Encyclopedia 2000** Bowker Editorial Staff,2000-05

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