Page 3	Mark Scheme	Syllabus	Pager
	Cambridge IGCSE - May/June 2015	0450	2.1

(b) David has appointed a manager to control each department as shown in Appendix 1. Identify and explain three management functions of the Operations manager. Which do you think is the most important management function? Justify your answer. [12]

#### Relevant points might include:

- Planning sets aims/targets: plan for necessary resources.
- Organising delegate tasks; people and resources; ensure everyone working effectivelying duplicated tasks.
- Coordinating ensure departments working together, aims/tasks linked together, chair regular meeting between departments.
- Commanding guiding employees; leading/supervising employees; ensure employees keep to targets/tasks.
- Controlling measure/evaluate work of employees; identify poor performance/identify problems

Knowledge/Analysis/Evaluation – award up to 10 marks using the levels-based mark scheme below.

	Knowledge/Analysis/ Evaluation	
Laryrel 3	At least 2 × Level 2 + 9-10 marks for well justified recommendation as to the most important management function of the Operations Manager compared to the other functions.  7-8 marks for some limited judgement shown in recommendation as to the most important management function of the Operations Manager.	
Lovet 2	4-6 marks Detailed discussion of each management function of the Operations Manager.	
Laryof 1	1-3 marks Name management function and/or identifies key tasks Operations manager will carry out.	

#### Lanceman 1

1 mark for each L1 statement (max of 3 marks), e.g. the Operations Manager needs to control the department.

#### Extracted 25

One L2 explanation can gain 4 marks and a further mark can be awarded for each additional L2 explanation (max 6 marks), e.g. the Operations Manager needs to control the department. This will involve ordering the ingredients to ensure that the planned production of cakes can be made otherwise bakers may not be able to bake the batches of cakes ordered. (4 marks for L2 answer + 1 application mark for mentioning bakers and making cakes.)

# **4024 S13 Ms 12 Max Papers**

American Society of Civil Engineers.
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<u>Journal of the Engineering Mechanics Division</u> American Society of Civil Engineers. Engineering Mechanics Division,1965

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