

ACCOUNTING SERVICES AGREEMENT

This Accounting Services Agreement (the "Agreement") is entered into effect as of [DATE].

BETWEEN: [CLIENT NAME], ("Client"), an individual with their main address located at OR a corporation organized and existing under the laws of the [State/Province] of [STATE/PROVINCE], with its head office located at:

[COMPLETE ADDRESS]

AND: [ACCOUNTING FIRM NAME], ("Accounting Firm") a corporation organized and existing under the laws of the [State/Province] of [STATE/PROVINCE], with its head office located at:

[COMPLETE ADDRESS]

WHEREAS, the Client requires accounting services to manage its financial records and ensure compliance with applicable laws and regulations;

WHEREAS, the Accounting Firm possesses the necessary expertise and resources to provide accounting services to the Client;

WHEREAS, the Parties desire to enter into an Agreement to define the terms and conditions of the accounting services to be provided;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. SCOPE OF SERVICES

1.1 Services: The Accounting Firm shall provide the following accounting services to the Client:

- a. Bookkeeping and recordkeeping services
- b. Preparation and analysis of financial statements
- c. General ledger maintenance
- d. Accounts payable and receivable management
- e. Payroll processing and compliance
- f. Tax planning and compliance assistance
- g. Financial advisory services (optional, if applicable)

1.2 Standard of Care: The Accounting Firm shall perform the services with reasonable care, skill, and diligence, in accordance with applicable accounting principles and regulations.

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